FIRST CAPITAL DARTERS

CHILLICOTHE, OHIO

BY-LAWS AND RULES

Revised 2/1/2010
Approved 3/9/2010

FIRST CAPITAL DARTERS BY-LAWS

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FIRST CAPITAL DARTERS BY-LAWS

Article I: Name

The name of this organization will be First Capital Darters.

Article II: Definitions

Section 1: When the initials F.C.D. are used in these by-laws, the initials stand for the First Capital Darters.
Section 2: When the term BOARD is used, it shall mean the elected officials described in Article VI, Section 1.
Section 3: When the term SENIOR BOARD MEMBER is used in these by-laws, it shall mean the most senior board member in terms of continuous service.
Section 4: When the word MEMBER is used in these by-laws, it shall mean a person or an entire body of an organization or group, which has obtained membership in the F.C.D.
Section 5: When the term ASSOCIATE MEMBER is uses in these by-laws, it shall mean a person or an entire body of an organization or group, which has obtained membership in the F.C.D., but does not participate in regularly scheduled league play.

Article III: Objectives

Section 1: The objectives of the F.C.D. are as follows:
a. To promote competitive darts and good sportsmanship for social and recreational purposes.
b. To help coordinate and support the activities, tournaments, and functions of affiliated associations, leagues, dart clubs, and other similar groups.
c. To sanction league play according to the rules in effect.
d. To assist sponsors of F.C.D. sanctioned local, area, and/or national tournament competitions.
e. To improve and establish conditions of play in local establishments and throughout the South Central Ohio area.
Section 2: The F.C.D. shall be a non-profit, non-political, and non-sectarian organization.

Article IV: Fees

Section 1: Membership fees shall be established and may be revised by a majority vote of the Board and shall be paid annually, if deemed necessary by the Board.
Section 2: Membership fees shall be applicable to the period established at an annual general Membership meeting. An applicant shall be considered to be properly registered when his/her application (verbal/written) and appropriate fee have been received by the Treasurer and/or membership chairman.

Article V: Membership

Section 1: Membership is open to anyone who evidences interest in darts as a sport and is at least 21 years of age.
Section 2: A membership may be terminated or restricted by a majority opinion of the Board if such member creates disharmony or behaves in a manner prejudicial to order and discipline.
Section 3: A non-voting honorary lifetime membership may be issued at the discretion of the Board.
Section 4: All past Presidents of the Board will receive lifetime memberships to the F.C.D. as appreciation for serving a full term as President.
Section 5: Present Board members are exempt from all fees while they serve.

Article VI: The Board

Section 1: The F.C.D. Board shall be comprised of the President, Vice President, Secretary, Treasurer, Bar Relations Representative, and at least 4 voting members (Trustees). The number of members may be revised by a majority vote of the existing Board members.

Section 2: Each Board member shall be elected for a period of two years and shall take office no later than one month from the date of the election.

Section 3: Board vacancies may be filled by the President provided a majority vote approves the appointment. Such additions must be made no later than 30 days following the creation of the vacancy.

Section 4: A Board member automatically resigns when, without sufficient cause, he/she fails to appear at three consecutive meetings. He/she shall not be eligible to run for office at the subsequent election.

Section 5: At the first meeting following the election, the Board shall elect the office positions of President, Vice President, Secretary, Treasurer, and Bar Relations Representative for a term of one year. Only Board members having served on the Board the previous year are eligible to be considered for President.

Section 6: No joint offices may be held.

Article VII: Board Duties/Quorum

Section 1: The Board must meet at least once a month. The meeting date, time, and location will be determined by the President. Attendance shall be excused if notice of the meeting is not given and received by Board members at least 72 hours prior to the meeting.

Section 2: Board meetings shall have a time limit of 2 ½ hours with a maximum of 15 minutes allowed for the purpose of completing a point under discussion. This section may be waived by the unanimous vote of the Board members in attendance.

Section 3: Five Board members in attendance shall constitute a quorum for all F.C.D. business. In the absence of the President, the Vice President shall assume the chair. If the President and Vice President are absent, the Senior Board member shall assume the chair.

Section 4: If, at any meeting of the Board, there is less than a quorum present, the majority of the members present may adjourn the meeting. Any business which was to be discussed and/or transacted may be rescheduled.

Article VIII: Duties of the Officers

Section 1: PRESIDENT: The President shall be the chief executive of the association and as such shall preside over all meetings of the Board, unless excused by the virtue of the "no vote Proviso." He/she may vote only to break a tie. The President shall decide all questions of order, appoint all committees, unless otherwise ordered, and he/she shall be an ex-officio of all committees. The President's signature is one of two valid signatures which are necessary for negotiation of checks drawn on the association's checking account. The President, working with the Vice-President, shall perform, direct, or coordinate all general public relations for the association and its function.

Section 2: VICE-PRESIDENT: The Vice-President is responsible for the association's interrelation, contact, and correspondence with all similar leagues, associations, and organizations. The Vice-President, working with the President, shall perform, direct, or coordinate all general public relations for the association and its function. The Vice-President shall assume the duties of the President in the event of the Presidents resignation, recall, or unavailability. The Vice-President assumes the position of chairperson of the Rules/By-Laws, and Elections committees. In addition the Vice-President will be solely responsibility for presiding over all captains meetings and reporting the results of those meetings to the Board. The Vice-President shall assist the Treasurer in the collection of all overdue monies due the association. The Vice-President's signature is one of two valid signatures which are necessary for negotiation of checks drawn on the association's checking account.

Section 3: Should the President and Vice-President take leave of office, the Senior Board member shall assume the duties of the President with the provision that he/she call for an election to fill those vacancies within 30 days of their leaving office.

Section 4: SECRETARY: The Secretary shall keep the minutes of all meetings of the Board and shall distribute all notices to Board members. The Secretary shall also have the charge of such books, papers, and documents as the Board directs, and after terminating his/her office, shall turn over all said materials to his/her successor. In general, he/she shall perform all duties incident to the office of Secretary, subject at all times to the direction and control of the Board and/or President.

Section 5: TREASURER: The Treasurer shall be the only official receiver of all team and individual member registration and or/entry fees throughout the F.C.D. year. He/she shall keep and maintain the F.C.D. membership address files and shall be the chairperson of the scheduling committee of all F.C.D. leagues. The Treasurer shall also develop rules to govern all future F.C.D. registrations (leagues, tournaments, and special events) and obtain approval from the Board for all rules and rules implementation. He/she shall advise the general membership and tournament committees of all rules and rule changes, and enforce the rules with no exceptions, except by Board vote.

The Treasurer shall receive all monies paid to the association and have sole custody and control of the accounts and books of the association, subject to the Board's direction otherwise. All monies received by the Treasurer shall be promptly deposited in the association's account. The Treasurer shall keep complete and accurate records of the monies received and expenditures made by the association, and shall prepare to make a current report on the association's account at each regularly scheduled meeting of the Board.

The Treasurer shall be responsible for the development and coordination of a budget for the association and its projected functions. The budget shall be subject to the approval of the Board. The Treasurer shall perform all duties incident to the office of Treasurer, subject at all times to the direction and control of the Board and/or President. The Treasurer's signature is one of the two valid signatures which are necessary for negotiation of checks drawn on the association's checking account. At the expiration of his/her term of office, the Treasurer shall turn over all pertinent books and papers to his/her successor.

Section 6: BOARD MEMBERS: Together with the Board officers, Board members shall have and exercise a general supervision of the affairs of the organization and shall manage and control its properties and effects. They shall assist in the administration of the F.C.D. policy, and provide and enforce penalties for infractions committed by members.

Section 7: "NO VOTE PROVISO": No Board member may vote on protests involving his/her term. (refer to Article XI, Section 3).

Section 8: All checks issued by F.C.D. must be signed by the Treasurer as well as either the President or Vice-President.

Section 9: If the President, Vice-President, and Treasurer (any 2 of 3) are blood-related, then the person not blood-related must be one of the two signatures on all checks.

Section 10: Three blood-related relatives may not hold the offices of President, Vice-President, and Treasurer during the same term.

Article IX MEETINGS

Section 1: Board meetings shall be comprised of Board members and shall be subject to the provisions set forth in Article VII. Attendance is open to all members of the league.

Section 2: Captains meetings will be open to all captains or acting captains. Attendance is mandatory provided all captains have been notified three days prior to the meeting date.

Section 3: Unless otherwise specified, all meetings shall be called at the discretion of the Board.

Section 4: Unless otherwise specified, meeting announcements must be published at least three days prior to the meeting date.

Article X RECALL OF BOARD MEMBERS

Section 1: Any Board member may be recalled from office by a majority vote of the Board members in attendance at any board meeting. The Board may also perform a recall by mail if circumstances warrant.

Section 2: A recall may also be in effect if the Secretary receives, via registered mail, a petition with a majority of the general membership signatures attached.

Section 3: Any Board member has the right to appeal such recall action. Such appeals must be in writing and received by the Secretary, via registered mail, no later than 30 days after the Board's recall ruling. There can be no further appeal. The Board shall review and rule on the appeal by the next regularly scheduled Board meeting.

Section 4: Recall voting shall be accomplished by secret ballot.

Section 5: Should the recall take place at a Board meeting, it shall immediately be followed by those Board members present at such meeting to fill the Board member vacancy or vacancies. If the President is recalled, the office shall be assumed by the Vice-President, after which a new Vice-President shall be elected. After the

new Vice-President has been elected, proper arrangements must be made to fill the vacant Board position, within 30 days.

Section 6: Should the President be recalled and appeal his/her case, his/her duties shall be assumed by the Vice-President; his/her duties shall be assumed by the Senior Board member.

Section 7: Any Board member who is recalled will not be eligible for a Board position for a period of two years from the date of the recall.

Section 8: The Board is the highest F.C.D. authority regarding recall proceedings and the Board decisions in such matters shall require a majority vote of the entire Board.

Article XI PROTEST PROCEDURES

Section 1: Only team captains or Board members may file a protest.

Section 2: Protests may be initiated by telephone, letter, e-mail, or by stating same on the front of the scorecard.

Section 3: Details must be submitted in writing to any F.C.D. officer no later than five days following the alleged infraction, or it will be considered invalid. Upon receipt of the written protest, the President will appoint three Board members not directly involved in the protest, who will investigate the situation, contact the team captains involved, and meet within one week (7 days) to rule on the matter. A unanimous decision is final. Less than a unanimous decision will require a Board consideration and decision on the protest.

Section 4: A protest may be filed by any team captain concerning his/her team or other team.

Article XII NOMINATIONS AND ELECTIONS

Section 1: Election of Board members shall be held once each year before the 30th of April.

Section 2: Nominations will be open no later than 30 days before the announced date of the election. Nominations will close 14 days prior to the election. Voting will be held the last two Wednesdays of April.

Section 3: Any current regular member of the F.C.D. is eligible to place his/her name in nomination.

Section 4: The candidates receiving the highest number of votes shall be elected.

Section 5: No member may vote on more than one ballot.

Section 6: The announcement of those elected must be posted no later than one week after the election.

Section 7: An Elections Committee shall be established by the Board. Said committee shall consist of five persons, the chairman of which must be a Board member. The Election Committee shall be charged with the responsibility of establishing such rules and policies as may be necessary to run the election. All such rules and policies must be approved by the Board.

Section 8: Board members will be elected to two year terms. Four Board members will be elected in even numbered years and Five Board members will be elected in odd numbered years. This prevents a complete turnover of the Board members in one year. The total number of Board members may be adjusted by a majority vote of the Board, and may affect the number elected in any given year.

Section 9: The Board may add Trustees as the need for additional help is required. Trustees shall be nominated and elected in the same process as above.

Section 10: If there are not enough nominees for the open Board positions, the Board may appoint members to fill the open positions.

Article XIII GENERAL

Section 1: Any situations not covered by these rules and by-laws will be addressed by governing A.D.O. rules.

Section 2: These By-Laws may be amended by the Board at a meeting called especially for this purpose. As for all legislation proposed by the Board, a majority vote of all members in attendance is required.

Section 3: Rules and regulations to supplement these By-Laws shall be devised for the purpose of clarity and uniformity. Any additions, deletions, or changes may be made according to the provisions set forth in Sections 2 and 5 of this article.

Section 4: The order of business and/or procedures of any Board meeting or election meeting called, or any subject not covered by the By-Laws or noted in the Board minutes shall be subject to “Roberts Rules of Order Revised”. However, should there be a conflict with these By-Laws and/or “Roberts Rules of Order Revised”, the latter shall prevail.

Section 5: All Board members have the authority to make a temporary change to the rules in effect. A Board member(s) making such a change are required to explain the change to all team captains that will be affected. Team captains are to express any protests PRIOR to the rule change going into effect.

Article XIV CONTRACTS AND AGREEMENTS

Section 1: The Board will have the sole authority to enter into contracts and agreements in the name of the F.C.D. Such contracts and agreements must bear the signature of the President in order to make such contract and agreements binding upon the F.C.D.

Article XV EXPENSES

Section 1: Any member, under the direction of the Board, is to be reimbursed for all legitimate expenses incurred in the name of the F.C.D.

Section 2: All expenses are subject to the approval of the simple majority vote of the Board members in attendance at any Board meeting. The Board may also effect this section by mail, if circumstances so warrant.

Article XVI POLICY

Section 1: Policy changes and temporary rulings, as approved by a simple majority vote of the Board members, and general information will be in the form of announcements issued by the F.C.D. Secretary. These policy changes and temporary rulings will be considered to be in force immediately upon receipt of all Board members, individual members, and associate members.

Section 2: It is the responsibility of all Board members, individual members, and associate members to read any announcements issued by the F.C.D. Secretary.

Section 3: It is the responsibility of each team captain to relay information contained in the aforementioned announcements to the team members who he/she represents.